

Chaper-13 (Manual -12)

The Manner of execution of subsidy programmes

13.1 Please provide the information as per the following format:

1	Name of programme/ scheme	NIL
2	Objective of the programme	NIL
3	Duration of the programme /scheme	NIL
4	Physical and financial targets of the programme (for the last year) Eligibility of Beneficiary	NIL
5	Pre-requisites for the benefit	NIL
6	Procedure to avail the benefits of the programme	NIL
7	Criteria for deciding eligibility	NIL
8	Details of the benefits given in the programme [also mention the amount of subsidy or other help given]	NIL
9	Procedure for the distribution of the subsidy	NIL
10	Where to apply or whom to contact in the office for applying	NIL
11	Application Fee [Where applicable]	NIL
12	Other fees [Where applicable]	NIL
13	Application format [where applicable, If the application is made on plain paper please mention it along with what the applicant should mention in the application]	NIL
14	List of attachments [certificates/ documents]	NIL
15	Formats of Attachments	NIL
16	Where to contact in case of process related complaints	NIL
17	Details of the available fund [At various levels like district level etc.]	NIL
18	List of beneficiaries in the format given below	NIL

Sl No. Code	Beneficiary Name	Amount of Subsidy	Parent/ Guardians	Criteria of Selection	Address			
					District	City Town	Vill age	House No

-NIL-